

# Here's what's happening!

## Schedule • 10/29/18 – 11/2/18 • Near West American Job Center

### Monday 10/29/18

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
Lobby Table: ABE/GED	Able	9am to 10:30am	Lobby	Yes
IT Bridge Class	Able	9am to 4pm	Lab A	No
Reverse Veteran Woman's Job Fair	IDES	9am to 2pm	322A/B	No *Invitation Only
Up2Us Sports Meeting	Up2Us	11am to 12pm	222	No
<b>Workshop!</b> LinkedIn: Maximize Your Professional Potential	Able	1pm to 4:30pm	322A	No: Pre-register by calling 855-994-8300.
Front of the House Check-in Mtgs	Able	2pm to 4:30pm	223	No
TAA Check-in Meeting	Able	3:30pm to 4pm	222	No

### Tuesday 10/30/18

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
ABE/GED Classes	Able	9am to 4pm	322B	No
<b>Workshop!</b> My Skills, My Goals: The Targeted Job Search	Able	9:15am to 10:45am	322A or online	<b>Yes:</b> Pre-register by calling 855-994-8300.
TAA Check-in Meeting	Able	9:30am to 11am	222	No
<b>Workshop!</b> Resume Basics	Partnership	10am to 12pm	Lab A	<b>Yes</b>
TAA Check-in Meeting	Able	11:30am to 12pm	223	No
<b>Workshop!</b> Microsoft Word Basics	Partnership	12pm to 2pm	Lab A	<b>Yes</b>
WIOA Orientation	Able	12:30pm to 2pm	218	<b>Yes</b>
TAA Interviews	Able	1pm to 3pm	222	No
Job Search Work Team	Able	1pm to 3pm	310	No
TAA Training App Support Lab	Able	2pm to 4pm	Lab B	Yes
Collaboration Mtg: Adult Ed	Able	2:30pm to 3:30pm	322A	No
<b>Prescreening</b> Health Care Hiring Event	Able	3pm to 5pm	222/223	No
Up2Us Sports Meeting	Up2Us	3:45pm to 5:15pm	218	No

### Wednesday 10/31/18

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
Lobby Table: DHS	DHS	9am to 4pm	Lobby	Yes
Lobby Table: Instituto	Instituto	9am to 1pm	Lobby	Yes
ABE/GED Classes	Able	9am to 4pm	322B	No
WIOA TABE (testing)	Able	9am to 4pm	Lab A	No
WIOA Orientation	Able	9am to 11am	218	Yes
IDES ES Staff Meeting	IDES	10:30am to 11:30am	223	No
<b>Workshop!</b> Introduction to Social Media	Able	12pm to 1:30pm	322A or online	<b>Yes</b>
WIOA Crash Course	Able	1pm to 2:30pm	218	Yes
TAA Interview	Able	2pm to 2:30pm	222	No

**Thursday 11/1/18**

Activity Name	Organization Responsible	Activity Start/End Time	Location	Open to walk-ins?
Lobby Table: WIOA	Able	9am to 12pm	Lobby	Yes
Lobby Table: Ready 2 Work	LAF	9am to 12pm	Lobby	Yes
ABE/GED Classes	Able	9am to 4pm	322B	No
IT Bridge Class	Able	9am to 4pm	Lab A	No
WIOA Staff Meeting	Able	9am to 12pm	310	No
IT Team Meeting	Able	9:30am to 11am	223	No
Job Corps Orientation	Job Corps	10am to 11:30am	322A	Yes
Adult Ed/IT Bridge Check-in Mtg	Able	1pm to 2pm	322A	No
WIOA Training Guidance	Able	2pm to 2:45pm	218	No

**Friday 11/2/18**

Activity Name	Organization Responsible	Activity Start/End Time	Location	Open to walk-ins?
Lobby Table: St. Anthony	St. Anthony	9am to 4pm	Lobby	Yes
ABE/GED Classes	Able	9am to 4pm	322B	No
WIOA TABE (testing)	Able	9am to 11:45am	Lab A	No
IDES Vets Job Club	IDES	9am to 2pm	Lab B	No
<b>Hiring Event!</b> Homewatch Care Givers	IDES	9am to 12pm	310/Lab B	<b>Yes</b>
TAA Check-in Meetings	Able	9:30am to 2pm	222	No

**Events for Customers**

- 11/7/18 • Job Seeker Workshop • 12pm to 1:30pm**
  - The Ultimate Guide to Resumes
  - Available via internet or in-person.
  - Sign up by calling 855-994-8300. Walk-ins welcome.
- 11/7/18 • Workforce Wednesday • 1pm to 3pm**
- 11/8/18 • Job Seeker Workshop • 12pm to 1:30pm**
  - Interview Success: All the Answers
  - Available via internet or in-person.
  - Sign up by calling 855-994-8300. Walk-ins welcome.
- 11/13/18 • Records Request Workshop • 10am to 3pm**
  - re: VA Disability Claims only

*Flyers for all events available in the lobby.*

**Events for Staff**

- 11/15/18 Center Cross Training & Potluck**
  - Morning Session 9:30am to 12pm, Potluck 12pm to 2pm, Afternoon Session 2pm to 4:30pm
  - The morning session and the afternoon session are identical, so each person will choose to attend one or the other.
  - There is no sign-up for the potluck. Just bring your best dish!
- 11/28/18 • Know Your Rights Workshop • 11am to 12pm**
  - Hosted by The Resurrection Project
  - How to handle a visit from ICE at a workplace
  - Resource Availability
  - This is for staff of any program at the Near West AJC (us).

**Good News!** The Ready 2 Work program through LAF will start taking referrals again as of Monday 10/29/18. As a reminder, the Ready 2 Work program provides assistance to job seekers with legal barriers to work. Both the internal referral form and screening tools (in English and Spanish) are available at the 2<sup>nd</sup> floor front desk.

**Local Job Lead!** The Resurrection Project is hiring for a Human Resources Manager. The work location is in Pilsen. See job lead passed out with this schedule.



*Pilsen Staff & Agencies: Do you have an upcoming event or an announcement you would like to post? Do you see a mistake? If so, please email Angela at [alopez@nationalable.org](mailto:alopez@nationalable.org) and Evelyn at [espigner@nationalable.org](mailto:espigner@nationalable.org).*